



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution	KANCHI SHRI KRISHNA COLLEGE OF ARTS AND SCIENCE
Name of the head of the Institution	Dr.K.Venkatesan
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	04427291195
Mobile no.	9677355036
Registered Email	krishiqac@gmail.com
Alternate Email	drkv1966@gmail.com
Address	Kilambi, Krishnapuram Post, Kancheepuram District
City/Town	Kancheepuram
State/UT	Tamil Nadu
Pincode	631551

2. Institutional Status					
Affiliated / Constituent		Affiliated			
Type of Institution		Co-education			
Location		Rural			
Financial Status		Self financed			
Name of the IQAC co-ordinator/Director		Dr.M.Prakash			
Phone no/Alternate Phone no.		04427291195			
Mobile no.		9842641794			
Registered Email		krishiqac@gmail.com			
Alternate Email		mprakashmicro@gmail.com			
3. Website Address					
Web-link of the AQAR: (Previous Academic Year)		http://www.kanchikrishnacollege.com/AQAR-2017-2018.pdf			
4. Whether Academic Calendar prepared during the year		Yes			
if yes,whether it is uploaded in the institutional website: Weblink :		http://www.kanchikrishnacollege.com/			
5. Accrediation Details					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B	2.12	2008	28-Mar-2008	28-Mar-2013
2	B	2.14	2014	24-Sep-2014	24-Sep-2019
6. Date of Establishment of IQAC			02-Jun-2008		
7. Internal Quality Assurance System					
Quality initiatives by IQAC during the year for promoting quality culture					
Item /Title of the quality initiative by IQAC	Date & Duration		Number of participants/ beneficiaries		

Seminar on Teaching Value Education	05-Oct-2018 1	200
Seminar on Soft Skill Development	19-Oct-2018 1	80
Python Training	28-Dec-2018 1	120
Workshop on Software Testing	03-Jan-2019 1	150
Carrier Guidance	02-Feb-2019 1	180
Conducted Faculty Development Program	05-Mar-2019 1	85
Parents Teacher Meet	13-Jun-2018 1	540
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	NIL	NIL	2019 0	0
View File				

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

5

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1) Orientation regarding software developed to gather relevant information regarding the academic achievement of the faculty members. 2) Bridge courses for Non Commerce, BBA Bcom Students 3) To implement steps to improve the livelihood

of rural woman in surrounding. 4) Seminar on Gender equity 5) Career Guidance and Placement Cell strengthened

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achievements/Outcomes
<p>Innovation in Curricular aspects 1. For the year 2018 to be Silver Jubilee Year of our college. So, celebrate 25 years Silver Jubilee programme's, culture events, competition, sports and release Magazine. 2. To introduce ten new job oriented certificate courses computer software, Hardware and Electrician, Tally, Insurance, Auditing, Ms Office et.c,. 3. In order to fulfil the expectation of company for recruitment of new jobs, communication skill, personality development classes to be arranged collaboration with company tieup programme. 4. To organize seminar/conference/ workshop for the students.</p>	<p>Innovation in Curricular aspects 1. Successfully celebrated 25th year Silver Jubilee Programmes like cultural events, various competition, sports between departments and finally released Silver Jubilee Magazine. 2. Introduced new certificate courses i.e Diploma in MS OFFICE, Diploma In Electrical Electronics Technology (DEET) - I year, Tally, Computer Hardware and Maintenance, Spoken English, Communication Skills Trainer. 3. Tieup with various companies to arrange personality development classes and created new jobs. Students were highly participated and got satisfactory jobs. 4. All departments organized seminar / workshop for the students to know latest developments in their discipline.</p>
<p>Encouragement of Research Activities 1. To encourage staff members for publishing research articles in national and international journals 2. To apply research projects and to conduct seminars sponsored by DBT, DST, TNSCST. 3. To encourage the students of PG course to apply for TNSCST project. 4. To conduct meeting of research cell. 5. To encourage staff members to conduct seminar/conference/workshop to acquire research knowledge.</p>	<p>Encouragement of Research Activities 1. Faculty from various departments published papers in State/National level seminar. Articles also published in journals. 2. Successfully applied Research projects to TNSCST and awaiting for grant. 3. PG students applied for projects and awaiting grant from TNSCST. 4. Regular meeting of research cell motivates the staff members to carry out research activities like paper presentation, organizing seminar, applying for grant etc. 5. Organising seminar/workshop leads to acquire research knowledge.</p>
<p>Students Services 1. Insurance facility for students. 2. Plan to encourage students who got first, second, third in university exam to issue certificate and medals. Also 100% attendance certificate issue. 3. Parent teacher association meeting to be organized. 4. Feedback to be collected from students to improve the evaluation system</p>	<p>Students Services 1. All the students were participated insurance facility arranged by the college, it is very useful to the students for various issues i.e accidental death (Rs.1,00,000), Injury (Rs.50,000). 2. Ever semesters those students got first, second, third rank in university exam in college level to issue certificate and medals issued. Also</p>

	<p>100% attendance secured in each semesters best students award will be issued. 3. Parent Teacher meeting organized twice in a year, to welcome the suggestion from the parents and improve the performance of the students. 4. Feed back collected from the students about the faculty members teaching. It helps to identify the gaps and improve the teaching learning process.</p>
<p>Development of Infrastructure Facilities 1. Purchase of new 12 speakers, Amplifiers and cordless mike. 2. Extent of CCTV camera installation proposed in college campus. 3. Purchase new 400 chairs for new seminar hall. 4. Furniture purchase for faculties and students 5. Construction of new vehicle stand for students and staffs 6. Extension of canteen 7. Purchase of new fan and light for seminar hall</p>	<p>Development of Infrastructure Facilities 1. 12 new speakers, Amplifiers and cordless mike was purchased and fixed in new auditorium. 2. New 4 CCTV camera installed in college campus. 3. 400 new plastic chairs for new seminar hall. 4. New furnitures and chairs purchased for faculty and students. 5. Created an another new vehicle stand for faculties and students. 6. College canteen has been extended and create more space for students comfortable. 7. New fans and light purchased for new seminar hall.</p>
<p>Sports Activities 1. Motivate the students to participate in various competitions. 2. Organise coaching camps for our students. 3. Organise intercollege sports competition in our college and encourage students to attend in other colleges.</p>	<p>Sports Activities [1.Our college students are allowed to participated in various competitions includes University level sports competition, and inter college competition and got prizes and rank certificates at zonal level. 2.Sports camps were organized by our college to improve students performance in various sports like cricket, kabadi, volleyball, khokho, Chess. It helps to got prizes in the intercollege and university level competitions. 3.We organize intercollege sports competition in our college. It helps to identify their talents.</p>
<p>Placement Facilities 1. To conduct mock interview for final year students. 2. To encourage students to apply for NET, SET examination. 3. To facilitate the placement of students off - campus interview information circulates to students. 4. To organize campus interview by inviting various HR executive in MNC's. 5. MOU with company to train the final year students for placement. 6. MOU with institution to conduct tally, lab courses after training students to be placed. 7. To conduct soft skill and personality development programme.</p>	<p>Placement Facilities 1. Mock interviews help the students to overcome their fear to attend the interview. For final year students mock interview conducted by the placement cell with the help f corporate trainer. It helps more number of our students got placement. 2. Regularly all the postgraduate and research department of our college take classes for NET and SET coaching to the students and faculty members. Some of our faculty member cleared the NET and SET exam. . 3. Our students got placement through off-campus program also. We circulate any placement conducted by other colleges to the</p>

	students. 4. We invite various HR from MNC's for campus interview through placement cell. Many students got placement. 5. Various companies, hospitals, laboratories made MOU for training and placement. 6. Job oriented courses like tally, medical lab technician tieup with concerned institute and placed talented students. 7. Our college made MOU with various compaines and conducted soft skill and personality development programme for all students.
Extension Services 1. To adopt village through NSS and conduct awareness programme 2. Through NSS, YRC, RRC various personality social awareness programme to be conducted. 3. Special camp to be conducted in nearby villages. 4. Cultural programme to be conducted during college day, independence day, etc., 5. Yoga and spiritual classes conducted to college students. 6. Environmental awareness programme, world population day to be conducted.	Extension Services 1. Our college two NSS units adopt Kilambi and regularly conducted environmental, social activities programme. 2. Personality development program organized by NSS. 3. Special camps organized by NSS in nearby villages. People from these areas are benefited. NSS volunteers involved various special service activities. 4. Cultural program helps to identify the student skills in singing, drama, dancing etc. 5. Tieup with NYK, Manavalai kalai mandram Yoga and spiritual classes conducted to our students. 6.Environmental awareness, World Population Day programs helps the NSS volunteers to know their social responsibilities.
Quality enhancement 1. Quality Standards to be maintained as per ISO 9001-2008 2. Quality will be sustained and maintained.	Quality enhancement 1. ISO 9001 certification received from the authority. 2. ISO will helps the college to maintain the quality standards.
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14. Whether AQAR was placed before statutory body ?	Yes				
<table border="1" style="width: 100%;"> <thead> <tr> <th style="width: 50%;">Name of Statutory Body</th> <th style="width: 50%;">Meeting Date</th> </tr> </thead> <tbody> <tr> <td>College Development Committee</td> <td>27-Dec-2018</td> </tr> </tbody> </table>		Name of Statutory Body	Meeting Date	College Development Committee	27-Dec-2018
Name of Statutory Body	Meeting Date				
College Development Committee	27-Dec-2018				
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No				
16. Whether institutional data submitted to AISHE:	Yes				
Year of Submission	2019				

Date of Submission	15-Jul-2019
17. Does the Institution have Management Information System ?	No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Kanchi Shri Krishna College of arts and science has a methodical format for curriculum delivery and testament. Each and every department contributes to the preparation of time table and academic planning. The academic planning for all areas on curriculum delivery and time table are accomplished and executed by all departments based on academic calendar which is done before the academic year started. Distribution process of workload is done in advance by every department and conformation of receiving workload and the time table is monitored by separate committee. All the staff members are involved in scheduling academic, co-curricular and extra-curricular events to enrich the learning process. All the events and activities which are done by all departments those activities are uploaded to the college website and documented in department activity report. Also the special feature of our institution is that all teachers are having individual log book to record their daily activities and lectures. It is very useful to monitoring syllabus completion. Every department conduct personality development program to improve students individual quality and making the experience of approaching the society. Our college yearly magazine KRISHNAM released successfully in beginning of the academic year. The process of releasing KRISHNAM college magazine is very innovative to the students. It holds academic calendar, previous year activities from all departments, sports activities, NSS activities and mainly it glittering with the articles and creation documentations of students. College thus ensures gearing every student for effective transaction of knowledge. Staff members are encouraged to attend orientation to various colleges, refresher programs and national/international conferences, seminars/workshops. We believe the learner centric approaches and implemented too. We have remedial teaching and bridge courses to keep them evolve with the syllabus and additional credit program for the advanced learners. Though syllabus is prescribed by the university, teachers use innovative method for better teaching. Every class room is maintained with the spacious seating arrangement, furniture and black boards. Every department adapts various innovative methods to facilitate the process of teaching and learning. The institution has a well maintained library with the latest books required for the curriculum delivery. Teachers coordinate with the librarian by giving the requirements and ensuring that the list of books needed for their subjects that are easily available for the students. We are adding Journal section in the library too. Students are motivated to visit the library at any time with the proper permission by the class teacher.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
MS OFFICE	Diploma in	04/06/2018	60	DATA	Proficient

	MS OFFICE			TYPING WORK	in insert Microsoft skills Basic knowledge of data analysis
Electrical Electronics Technology	Diploma In Electrical Electronics Technology (DEET)	04/06/2018	365	Great scope and number of jobs in Electronics and Telecomm unication industries	Skill Development in Electronics System Design and M anufacturing
Computer Hardware and Maintenance	Diploma in Computer Hardware and Maintenance	04/06/2018	365	Great scope and number of jobs in Computer hardwares field	Proficient in insert Microsoft skills Basic knowledge of data analysis
Communicat ion Skills Trainer	Diploma in Communicatio n Skills Trainer	Nil	180	facilitate English comm unication subject	Skill Development for communic ation

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	NA	Nil
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	NA	Nil

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	120	320

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
NIL	Nil	Nil
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
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BA	ENGLISH	20
BA	TAMIL	48
MSc	BIOCHEMISTRY	4
MSc	APPLIED MICROBIOLOGY	12
MSc	COMPUTER SCIENCE	4
MSc	INFORMATION TECHNOLOGY	4
MCom	COMMERCE	1
BCom	COMMERCE	20
BBA	BUISNESS ADMINISTRATION	6
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained
<p>The process of development of our institution is based on a well designed feedback system. Our institution has adopted 360 degree feedback process which accommodates all the stakeholders. We strictly follow the mechanism of feedback system. i.e. Collection, analysis and action. The process of first one is systematic collection of feedback from students, alumni, parents, employers and teachers. Feedback collection is done by a well structured questionnaire with standard rating scales for objective analysis. The student's feedback takes place a vital role in teaching and learning process. It helps the mentor to recognize how the students understand his/her subject being taught. This is the significant way that the teacher can get betterment in his/her teaching methodology that will finally benefit the students. The collection and analysis of feedback from different stakeholders assist the institution to understand the need of society and what other stakeholder foresee from the institute. Feedback on curriculum based method is collected from students by circulating the feedback forms. The collection of statistical data is handed over to the feedback committee. Further suggestions are incorporated by departments and college council. Feedback on curriculum outcome collected from parents when they attended the meeting arranged by the feedback committee with the direction of our institution. Further processing of feedback is carried out similar to that of the student's feedback. Alumni feedback is collected during the alumni association meeting and handed to the feedback committee for further statistical analysis of the outcome. Feedback from the employers and teaching faculties regarding their official and personal opinions were also collected and analyzed and further action taken. Meetings were held together by the departments and college council authorities regarding the feedback suggestions and trends and feasibility of implementing the suggestions for the betterment of the institution.</p>

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MPhil	Commerce	12	17	10
MPhil	Microbiology	12	10	8
MPhil	Biochemistry	4	2	1
MSc	Computer Science, Information Technology, Bio Chemistry, Micro Biology	67	87	34
BSc	Mathematics, Physics, Chemistry, Bio Chemistry, Micro Biology, Computer Science, Computer Applications	412	490	295
MCom	Commerce	20	7	4
BCom	Commerce, Bank Management, Business administration	274	680	258
MA	Tamil	40	25	8
BA	English, Tamil	95	220	92

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	657	53	80	30	110

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
110	110	22	13	3	5
No file uploaded.					
No file uploaded.					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Student – Centered teaching is the aim of our institution. The college has in place a formal student monitoring system that is facilitated through the students performance report card system. Every class is allotted a class incharge who fills in and maintain the student proforma. In this process the class incharge takes on multiple roles, in an effort to get closely acquainted with the class. For this there are much more interactions with the students and easily can know the requirements of the students. Broadly the class incharge is responsible for :

- 1.Managing the day-to-day affairs of the class.
2. Keeping an eye on the regularity of the student in the class and other discipline issues.
3. Getting to know the family background (economic and social) of the student and suggesting any possible assistance in this regard.
- 4.maintaining the academic and personal history of the student.
5. know the students better so as to design suitable teaching learning methodologies.
- 6.To identify slow and advanced learners.
7. To direct the slow learners to bridge, remedial and other language proficiency courses.
- 8.To direct the advanced learners to addon courses like DMLT, Tally and other subject related courses.
9. Keeping the students informed about various college activities about channelizing them to cocurricular and extra-curricular activities or events as per their interest and talent.
- 10.Addressing individual student problems or any interpersonal issues arising in the class.

In addition, the college has always provided a very conducive and cordial ambience for an informal mentoring through the student teacher interface at various other levels. The students often approach their Head of Departments or Subject teachers with confidence in the staff room, this approachability is enhanced through the constant interaction between teachers and students.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
710	110	1:6

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
110	102	8	8	11

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	Dr.K.Venkatesan	Principal	Appointed as University Representative on the Govering body of Ponnuswamy nadar college of arts and science, Thiruvallur byUniversity of Madras
2018	Dr.K.Venkatesan	Principal	Appointed as Vice Chancellor's Nominee as the Subject Expert in the Selection Committee for appointment to the post of Principal
2018	Dr.M.Prakash	Vice Principal	Appointed as Member of Board of

			Studies in the subject of Microbiology at University of Madras
2018	Dr.M.Prakash	Vice Principal	Panel member in the Selection Committee for appointment to the post of Assistant Professor in Microbiology at University of Madras (for Affiliated colleges)
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BCA	COMPUTER APPLICAITONS	1	22/10/2018	04/02/2019
BCom	COMMERCE	1	22/10/2018	04/02/2019
BSc	COMPUTER SCIENCE	1	22/10/2018	04/02/2019
BSc	MATHS	1	22/10/2018	04/02/2019
BSc	CHEMISTRY	1	22/10/2018	04/02/2019
BSc	PHYSICS	1	22/10/2018	04/02/2019
BSc	BIOCHEMISTRY	1	22/10/2018	04/02/2019
BSc	MICROBIOLOGY	1	22/10/2018	04/02/2019
BA	ENGLISH	1	22/10/2018	04/02/2019
BA	TAMIL	1	22/10/2018	04/02/2019
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Our college strictly follows University norms on CIE. Each department conducts internal assessment which directed by the University. All Departments conducts class tests. In addition to these, departments conduct Quiz by sharing information to one another, on topics related to their curriculum, General Knowledge and current events from various fields. Also the Departments encourage student teaching method through seminars, assignments, project presentation, group discussion and those students who performed well score good marks.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The academic calendar is prepared by college at the beginning of the every year after the principal conducts meeting with the IQAC committee, HOD's, Coordinators and sports committee members. The academic calendar contains the planning of Curriculum delivery, important plans and events. It also helps the students to plan their academic and extracurricular activities. Examination dates were decided by the University of Madras and intimated to the college before a month of examination scheduled. The dates of paying examination fees, internal examination, viva and submission of internal assessment are intimated by the University of Madras via postal and website. That dates are intimated to the students properly by the college with the interaction of HOD's and Class incharges. After the declaration of results the dates are fixed for the revaluation by University of Madras and communicated to the students to ensure that the results are declared by the University of Madras.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.kanchikrishnacollege.com/2.6.1%20Programme%20Outcomes.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
BPW	BCom	Bank Management	28	15	53
BPZ	BCom	Commerce	45	26	57
ARA	BA	English	28	22	78
SAM	BSc	Mathematics	45	27	60
SAD	BSc	Chemistry	42	19	45
SAR	BSc	Physics	25	20	80
SAB	BSc	Biochemistry	31	15	48
SAZ	BCA	Computer Applications	15	10	66
SAN	BSc	Microbiology	48	18	68
SAE	BSc	Computer Science	23	15	65

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://www.kanchikrishnacollege.com/CHART%202018-2019.pdf>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nil	0	NA	0	0
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Seminar On "IP Issues In Cloud Computing"	Computer Science	18/09/2018
Seminar on "Patenting Trends In Renewable Energy"	Chemistry	09/07/2018

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NA	NA	NA	Nil	NIL
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NA	NA	NA	NA	NA	Nil
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
TAMIL	1

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	BIOCHEMISTRY	1	0
International	BIOCHEMISTRY	1	0
International	MICROBIOLOGY	6	7.42
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
TAMIL	1

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Vermicomposting of paper industry sludge with cowdung and green manure plants using Eisenia fetida: A viable option for cleaner and enriched vermicompost production	M Prakash	Journal of Cleaner Production	2019	3	Yes	49

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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Vermicomposting of paper industry sludge with cowdung and green manure plants using Eisenia fetida: A viable option for cleaner and enriched vermicompost production	M Prakash	Journal of Cleaner Production	2019	3	49	YES

production					
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	3	26	1	1
Presented papers	Nil	8	Nil	Nil
Resource persons	Nil	Nil	5	13
View File				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
4th International Yoga Day Awareness Programme, 21st June 2018	NSS units of Kanchi Shri Krishna College of Arts Science	10	1500
World Wind day programme, 15th June 2018	NSS units of Kanchi Shri Krishna College of Arts Science	2	100
World elders day programme, 15th June 2018	NSS units of Kanchi Shri Krishna College of Arts Science	2	125
World blood donor day programme, 14th June 2018	NSS units of Kanchi Shri Krishna College of Arts Science	2	150
World day against Child Labour, 12th June 2018	NSS units of Kanchi Shri Krishna College of Arts Science	2	100
Anti child labour day 12th June 2018	NSS units of Kanchi Shri Krishna College of Arts Science	2	100
World ocean day 8th June 2018	NSS units of Kanchi Shri Krishna College of Arts Science	2	200
World food safety day 7th June 2018	NSS units of Kanchi Shri Krishna College of Arts Science	2	180

World environmental day 5th june 2018	NSS units of Kanchi Shri Krishna College of Arts Science	2	150
International day of innocent childrens victims of aggression 4th june 2018	NSS units of Kanchi Shri Krishna College of Arts Science	2	200
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
4th International Yoga Day Awareness Programme, 21st june 2018	prizes	Nehru Yuvakendra and Manavalaikalaim andram	200
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
BLOOD donation camp	Blood bank, GH, KPM	Blood donation camp6th march2019	2	100
Cultural activities	NYK	District Level Youth convention programme (Dist. Level cultural celebration) 26th dec 2019	2	200
Exibhition	Tn govt. tourism and dev.	Museo' bus Exhibition 29th sep 2018	2	500
Awareness program	Primary health and family welfare dept.	World population day Awareness programme 24th aug 2019	2	150
Awareness program	Primary health and family welfare dept.	National deworming day awareness programme10th aug2018	2	182
Awareness program	Primary health and	World population day	2	200

	family welfare dept.	Awareness programme 6th july 2018		
Awareness rally	Govt. of Tamilnadu police dept.	International drug abuse day Awareness Rally 26th june 2018	2	200
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Tally	28	College	30
Khadi Village Industries	60	College	3
E - Marketing Strategies	60	College	1
CMA	28	College	700
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Student Internship	Student Internship for undergraduate students of Bank management	Tamilnad Merchantile Bank pvt ltd ,kilambi kan chipuram, No :109, vellore main road ,kilambi, tamilnadu pin code:6315 51	03/12/2018	28/02/2019	T.Y .BBM Students
Aptitude Test	Puzzles and Aptitude	GLTHEORA	01/02/2019	28/02/2019	F.Y.B.Sc, B.C.A and M.Sc Students
Technical test	Technical Test for students of computer science	Red back IT solutions	03/12/2018	31/01/2019	" F.Y.B.Sc, B.C.A and M.Sc Students "
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate

houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
25.3	25.26

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Classrooms with Wi-Fi OR LAN	Existing
Seminar halls with ICT facilities	Existing
Classrooms with LCD facilities	Existing
Seminar Halls	Existing
Laboratories	Existing
Class rooms	Existing
Campus Area	Existing
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
NFIX	Partially	2.2	2017

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	11189	3752079	144	90971	11333	3843050
Reference Books	1172	377448	25	40950	1197	418398
e-Books	550	16000	10	5000	560	21000
Journals	205	230000	5	12800	210	242800
e-Journals	680	130000	15	3000	695	133000
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NA	NA	Nil
View File			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	146	98	16	8	0	4	13	100	0
Added	7	3	0	0	0	0	0	0	0
Total	153	101	16	8	0	4	13	100	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	Nil

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
267	265	65.2	65.24

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The college runs in two shifts and hence all the infrastructure facilities such as classrooms, laboratories, library and sports facilities etc. are utilized optimally. We have two Seminar Halls with Audio Visual System available for separate Arts and Science programs of our College. For booking of the seminar hall a formal permission letter to be sent by concern Head of Departments to the Principal for approval. The details of bookings are recorded in the separate diary/note for reference. Our college staff members and students are easily access the library for reading and borrowing books, magazines, periodicals, CD-Rom, e-library sources and other materials are available as per the rules for each category. The details of the visitors in the library were recorded in the entry register/note for future references. Maintenance, Annual Stock and Requirements are registered by the librarian and assistant librarian. The maintenance of the laboratory is managed by the laboratory assistant under the supervision of the HOD's. They are required to maintain an inventory of the equipment and carry out annual stock checking and scarp. Repairs and maintenance are handled as per the common policy of the college. General maintenance: The office maintains register to record the complaints related to classroom equipment, AC, Furniture, Fixtures, Plumbing,

electrical work etc. Depending upon the nature of the complaints, the majority of complaints are resolved by the inhouse staff. If required, the experts from outside agencies are called. Annual maintenance contracts like library software. IT infrastructure: Each year, the IT support staff has to carry out preventing maintenance such as servicing, cleaning, formatting, updating antivirus software etc. Use of common LCD's /Projector for lectures should be recorded in separate diary/note. Sports: Annual stock and requirements are maintained by the physical director. The allocation of sports hours to be added to the class time-table. We have a separate outdoor sports ground. Students are not allowed to use ground sports materials during the examination periods.

<http://www.kanchikrishnacollege.com/4.4.2.pdf>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Financial support from institution (Krishna Educational Trust Scholarship)	86	435000
Financial Support from Other Sources			
a) National	WELFARE SECTION (Financial support from government)	417	2869370
b) International	NA	Nil	0

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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Meditation program	08/10/2018	1000	NSS, Kanchi Shi Krishna college of Arts and Science
Campus Placement Training	01/08/2018	60	RedingtonPvt Ltd
International Yoga day	21/06/2018	1500	NYK ASSOCIATED WITH MANVALAIKKALAI MANRAM

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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed

2018	TNPSC Exam Preparation	200	Nil	1	1
2018	Competitive exam preparation	250	Nil	2	1
2018	Quantitative Aptitude	150	40	Nil	5
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nil	Nil	Nil

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Sri Raetna Solutions, Chennai	50	11	Hatsun	5	3
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2018	17	B.A	ENGLISH	PACHAYAPPA'S COLLEGE FOR WOMEN, KANCHIPURAM	B.Ed.
2018	2	B.Sc	Chemistry	Cholan College of Education	B.Ed
2018	2	B.Sc	Chemistry	Pachaiyappa's College for Men	M.Sc
2018	1	B.Sc	Biochemistry	Kanchi Shri Krishna College Of Arts and Science	M.Sc
2018	1	B.Sc	Biochemistry	University of Madras	M.Sc

2018	4	BBA	BUSINESS ADMINISTRATION	Thirumalai Engineering College Kancheepuram	MBA
2018	2	BCA	COMPUTER APPLICATION	Kanchi Shri Krishna College of Arts and Science	M.Sc (IT)

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	Nil
SET	Nil
GRE	Nil

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
No Data Entered/Not Applicable !!!		

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	Taekwondo Under 59 kg women	National	1	Nil	221803008	Ms.C.DEV APRIYAM
2018	International Taekwon-Do Championship58-(62 weight category and above 18 years section)	National	1	Nil	221803008	Ms.C.DEV APRIYAM

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The Students' Council in the year 2018- 19 organized an array of academic and extracurricular activities these activities not only fostered development among students but also cultivated a sense of leadership and discipline. The Students' Council at Kanchi Shri Krishna College of Arts and Science is an army

of likeminded individuals who strive to uphold the expectations of their fellow students and professors by facilitating several activities and events held for the welfare of students. As representatives of the student body, the council was held responsible for hosting events that helped students shape themselves as professionals with a variety of interpersonal skills. Every year the council conducted a meeting with represented students, teachers and class representatives, the main purpose of the campaign is to encourage students to be a part of the council and educate them about the roles played by the student body in the college. The council has been immensely successful in encouraging students to be a part of several activities conducted by Kanchi Shri Krishna College of Arts and Science and other colleges. Particularly the Kanchi Shri Krishna College of Arts and Science conducted several activities based on the students' needs and interests. Many activities included a drama club, dance club, literature club, art club, sports club, photography club, movie club, etc. These clubs played an essential role in the holistic development of students. The college has two NSS units and the units played a vital role to make a good, brave and leadership citizens. The NSS units of the college conducted several programs included the Blood donation camp, cleaning projects, rally for public awareness, food festival, etc. the programs conducted by the NSS is always working a prominent place on students inner growth. The important need of the student is knowledge and health, so the NSS proves that role with the humanity. A separate student counselor is available for solving and motivating the students' issues. The college has separate training and placement cell for students' career guidance. Students are highly used the suggestion box system in a prominent way. The suggestion box were played most important role in the bridge of students into committee. The committee included secretary (male female), representatives, counselor and class representatives. The letters from suggestion box were managed by the secretary and solved the issues through Principal and committee members. The committee yearly once conducted an event this event not only helped students to gain knowledge about the current trends in the market but also helped them develop a range of skills like public speaking, presentation skills, etc. All in all, the council has been an amalgamation of strength, discipline and diversity ensuring that the students have several events to engage including Talentia, Annual Day, alumni meet etc. These activities have not only helped students to shape their personalities but also helped members of the council become promising leaders. The members of the council are nothing but an epitome of teamwork, dedication and sincerity.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

820

5.4.3 – Alumni contribution during the year (in Rupees) :

12000

5.4.4 – Meetings/activities organized by Alumni Association :

On 14th September, 2018 has been celebrated as Alumni day which allowed connecting old friends and remembering the memories of college days. One of our alumnus Mr.T.Yuvaraj, Yoga Trainer, Maharishi International School, Sunguvarchathiram, has served as a chief guest of the alumni day. Before the completion of alumni day the alumni feedback forms will be collected for future

references. The alumni assist to arrange workshops and to conduct conferences in the college thereby engage to promote the attitude among the students. Kanchi Shri Krishna College of Arts and Science Alumni association along with the college placement cell will organize the job mela for final year students. The alumni also grace to attend as chief guest of the students valedictory function at the end of every year.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The College has formed Local Management Committee which constitutes departmental heads, Teacher Representatives, Non teaching representatives, female Representative along with the Principal and Vice Principal. The College follows the policy of decentralization. The Governing Body delegates all the academic and nonacademic decisions based on policy to the college Committee headed by the Principal. The college Committee formulates common working procedures and entrusts the implementation through departments. The department head manages the day to day activities of the department and keeps a track of co curricular and extracurricular activities in the College. The decentralized governance model is evident in every sphere as each department/faculty functions as a separate subunit, in deciding and implementing the student centric programmes and activities. The Management is participating and regular meetings are convened amongst the Management members, Principal, faculty and the students in implementing efficient plans. IQAC has the freedom to formulate quality policies and its implementation discussed and planned at the several meetings conducted in the year. HODs and Coordinators of Departments have the freedom to plan, implement, finalize and shape activities in view of the available resources by conducting department meetings. Committee meetings: Drawing participatory action plans, implementation and reflection on the same for improvement/innovation under the leadership of the Convener. Staff Meetings: A large number of issues are discussed during staff meetings, giving the scope for collective thinking and decision making. Faculty members have contributed in a big way in internalizing quality policy due to openness in working at all levels and free access to the Principal and Vice Principal. Interaction with parents: The teachers interact with parents in Orientation Programs, Principal follows up with parents of defaulters in attendance interact with parents of meritorious students during prize distribution functions Students’ Council interaction with the Principal and teachers: The students’ council serves as a good interface between college authority and students. Inputs from Alumni at department level: Help us plan activities for the students such as Industrial visits, Internships and placement. Interaction with employers: Ideas drawn from external interactions by faculty members with employers during placement activities and industrial visits is shared for future planning of activities/courses. Interaction with diverse external agencies: Faculty members participating in various activities like seminars, orientation and refresher courses, universities, committee meetings etc. share their experiences/ ideas to continuously bring about improvement in our functioning.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
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<p>Curriculum Development</p>	<p>Being self financing college, we follow the syllabus framed by the affiliating university. However any suggestion regarding the syllabus is reported by the principal and academic council member held by university of madras. In addition to that our faculty members are panel member in examination committee, research committee in other university and colleges. Dr.M.Prakash, Head, PG and research department of microbiology acted as Doctoral committee member in VIT university and Prist University.</p>
<p>Teaching and Learning</p>	<p>Student centric teaching is aim of the institution. This helps the student to emerge as innovative original and creative learners. The college admits the students of different background like rural, urban minority and differently able students for backward student's scholarship facility arranged the college. Academic results, sharing among the faculty, regular feedback from the students enable the teacher to improve their teaching skill. Modern teaching aids adopted to make the students interesting and stimulating their knowledge. OHP, LCD, power point presentation are used. Learning method encourage students participation through group project, individual project, industrial visit internship etc., The academic posters of the students is measured through continuous assessment test, and other methods like assignment, paper presentation etc. Identification of slow learners is made and remedial action taken by arranging extra classes and test.</p>
<p>Examination and Evaluation</p>	<p>University of Madras conducts the examinations in our college and declares the results as then institution is affiliated to University of Madras. Locally the valuation is done only for conducting internal assessment test, assignments, Soft skills, Non-Major Elective and Value Education etc</p>
<p>Research and Development</p>	<p>The management supports the faculty in their professional development and encourages them to undertake research and to participate in seminar, conference, paper presentation, refresher course, orientation, FDP etc. The principal encourage the faculty by allowing on- duty.</p>

Library, ICT and Physical Infrastructure / Instrumentation	Every year newly published books, Computers are added to library. Online journal subscribed - NLIST Library Committee suggested a list of books based on interaction with the students and faculty members. This list was forwarded to concerning authority for sanction and purchase of books. LCD projectors , HP, Dell Desktops, HP printers, Internet switches, 20 KVS UPS, 10 KVA ups , application software and systems software's
Human Resource Management	College follows the process of assessing adequate human resource for attainment of institutional object. The institution emphasis human resource is the important assets to the organization. There are many staff welfare schemes. The institution recruit various faculty members based on the guidelines by the university.
Industry Interaction / Collaboration	The institution interacts with various Research institutions, Industries and Laboratories, as well as outside institutes. College has also participated in various cultural programmes held at various places. Seminars, workshops, conferences on various subjects are conducted in the college premises.
Admission of Students	The admission process is followed as per the guidelines of University of Madras. Analysis of student database by identifying students with different academic capabilities and understanding their socioeconomic profile. Members of the Students' Council have also been contributing in the smooth process of admissions.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	Time Table for teaching is generated using College Academic Calendar. Attendance of students is monitored using Attendance register given out by the college. Keeping in mind the tech savvy generation, innovations have been made to use social media platforms to exhibit college activities on instagram, Facebook and connect with the college alumni using LinkedIn.
Administration	For establishment of Management Information Systems (MIS), the college has opted for some ERP solutions which

	<p>have been highly beneficial for both academic and administrative purposes. Online registration of students in the University portal during admissions has helped us create an accessible student database. For admissions wherein the fee received (income) gets linked to college financial transactions.</p>
Finance and Accounts	<p>All the financial transactions are recorded manually by administration department. ECS banking facilities are used for payments for salary of teaching faculties, Provident fund, ESI and TDS.</p>
Student Admission and Support	<p>The admission process is followed as per the guidelines of University of Madras. Analysis of student database by identifying students with different academic capabilities and understanding their socioeconomic profile. Members of the Students' Council have also been contributing in the smooth process of admissions. Alumni students also play a major role in admission of students by admitting their siblings.</p>
Examination	<p>Examinations are scheduled as per prescribed University time table and planned well in advance to ensure smooth conduct of exams. 25 of the marks are evaluated by the college as Internal assessment based on attendance, monthly test and assignment rest 75 is evaluated by the university through theory examination. Class assessment tests are conducted on frequent intervals and the teachers make an analysis of the performance of students after every internal test. Assignments are given for evaluation of the students.</p>

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	Dr.K.Umasankar	Dr.ALM.Pg.IBMS, University of Madras, Taramani campus.	Kanchi Shri Krishna College of Arts and Science	500
2018		Sir	Kanchi Shri	500

	Mrs.C.Kanchana	Theagaraya College, Shift II, Chennai	Krishna College of Arts and Science	
2018	Mr.G.Satishkumar	AKSHEYAA COLLEGE OF ARTS AND SCIENCE , national conference ,T.Y. BBA	Kanchi Shri Krishna College of Arts and Science	250
2018	Mr.P.Gopu	M.M.E.S . WOMENS ARTS AND SCIENCE COLLEGE ,MELVISHARAM for attending seminar T.Y.BBA	Kanchi Shri Krishna College of Arts and Science	200
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	Workshop on Innovative Teaching Learning Techniques Using Word process Webinar Training	NIL	13/10/2018	13/10/2018	110	Nil
2018	Seminar on Good Health For Batter Living	Seminar on Good Health for Batter Living	22/01/2019	22/01/2019	110	7
View File						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
NA	Nil	Nil	Nil	0
View File				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching	Non-teaching
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Permanent	Full Time	Permanent	Full Time
98	100	20	25

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
1) Performance based increment for management paid staff 2) Maternity leave paternity leave facilities 3) Provident fund facility for management paid staff 4) OD given for attending seminars workshops	1) Performance based increment for management paid staff 2) Provident fund facility for management paid staff	1) Merit Scholarship 2) Free Education 3) Group Insurance

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Kanchi Shri Krishna College of Arts and Science conduct both internal and external financial audits on regular basis. Krishna educational trust management believes in continuous monitoring of financial aspects of the college. Accordingly bill/voucher is recommended by the Head of the Department/Vice Principal and is approved by the Principal. Proper records of all the expenses are maintained by the accounts department. The internal financial accounting is completed every month. The internal auditor can cross checks and verifies books of accounts (Bills/vouchers, Bank reconciliation, etc.) and also find out the shortcomings/errors. These errors and/or shortcomings are rectified as per the instructions from the management. The external audit also conducts every year as per the requirement and the external audit is regulated by Baskar Co. So far, no major objections are found in the audit by the statutory auditors.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Kanchi Krishna Educational Trust, Nehru Yuva Kendra, Chennai RAMAKRISHNA MATH	265000	Financial support to students
View File		

6.4.3 – Total corpus fund generated

38000

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	ISO	Yes	IQAC Cell
Administrative	No	NA	Yes	IQAC Cell

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Parent - Teacher Meeting conducted every end of the semester Parent - Teacher association feedback is taken on all aspects

6.5.3 – Development programmes for support staff (at least three)

Communication class Computer Literacy programme Create an environment which provides the opportunity to share ideas and experiences with other academics issues in our college in faculty development programme

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1.Discussion for initiation for getting permanent affiliation and 12(B)
2.Motivating Teachers to the development of e-content 3.Student Satisfaction Survey (SSS) was conducted on overall institutional performance and was analyzed for initiating further improvements

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	Yes
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!					
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Deworming Campaign	10/07/2018	10/07/2018	429	234
Anemia control programme 7th sep2018	07/09/2018	07/09/2018	265	152
Womens day celebration- 'Pledge for Parity' 8th March 2019	08/03/2019	08/03/2019	315	220

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

Initiatives have been made by the institution in the following areas: a) Daylight Design b) Water Efficiency c) Indoor Air Quality and Ventilation d) Energy Efficiency. Celebrated World water day on 22nd February 2019, on this special occasion we are screening videos about saving water and water

management along with discussion to the students from all departments. Our students were highly participated and get clarification on their questions on water management. On 23rd February 2019 in the name of NSS we are conducted rally around 2kilometres from the campus about 'save water'. In a week later 28th February 2019, we are conducted several competitions on same topic, certificates and prizes were distributed by the principal.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	3
Special skill development for differently abled students	Yes	3
Rest Rooms	Yes	3
Scribes for examination	Yes	2

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
No Data Entered/Not Applicable !!!							
View File							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Student Handbook	04/06/2018	Student Handbook The purpose of a student handbook is to give students and their parents / guardians an understanding of the general rules and the guidelines for attending and receiving an education at the institution. Students discipline policies and procedures outline expectations regarding student conduct, as well as explain the continuum of the disciplinary consequences. Such handbook policy excerpts should have sufficient details to put students on notice for potential consequences for their conduct. Regular follow

		<p>up is carried out and in case any student is deviating from its provision and counseled by the head of the institution and the provisional counselor at the institution. The handbook is amended at anytime and those changes are communicated by the administration to the staff, students and parents / guardians.</p>
<p>Staff Handbook</p>	<p>01/06/2018</p>	<p>Staff Handbook The motto of the staff handbook is to acquaint the staff about the personnel policies and procedures, rules and regulations to be followed by staff provisional ethics, employee benefit plans and facilities. It helps the staff to understand responsibilities and the opportunities available to them as a staff employee. The handbook can be changed at any time by the college / institution.</p> <p>This handbook incorporates all the required information, will be useful as a day-to-day reference for all staff members. While one gets to find out written and unwritten rules as one progresses through one's career in the institute, a handbook like this is particularly useful for new employees.</p> <p>Policy Handbook A complete list of policies providing guidelines on the functioning of the various committees and the associations, are included in the handbook. The policy applies to all staff, students and other stakeholders. The objective is to follow set parameters in all the</p>

process to foster a culture of continuous improvement in all facets of the institution.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Observing Constitutional Day	25/01/2019	25/01/2019	300
Observing Unity Day Unity Day Run	31/10/2018	31/10/2018	300
Republic Day Parade	26/01/2019	26/01/2019	400

[View File](#)

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Energy conservation To maintain eco-friendly environment of the institution, the college utilizes the service of various stakeholders. It takes expert opinion, plans, and advices to implement the energy conservation. The measures are

- The classrooms are well ventilated and lighted
- If lights are need of CFLs are also used.
- Lights and fans, computers are switched off immediately when not required.
- Supervisors inspect to check the wastage should not run in uncoupled class rooms and laboratories.

Use of Renewable Energy The college at present there is no renewable energy. The institution has been planned to install solar lighting system in the campus. Water Harvesting Rain water harvesting project is already functioning in the college. Two bore well have functioning for shortage ground water recharge. Effects for carbon neutrality

Plantation of trees has been increased to sequester CO2 emitted in the atmosphere. Plantation The college has planted more than 300 plants in the campus. All the faculty members and students actively participated in the plantation. NSS team also organized tree plantation every year with the support of various organizations and Hazardous Waste Management The institution uses very less quantity of chemicals for practical classes. Waste and expired chemicals are carefully disposed either by dissolving in water or by keeping separately in protecting sheets. E-Waste Management Electronic wastes like computer, office electronic equipment, refrigerators in the laboratories, are disposed depending upon their conditions. Effects are made to repair the computer and again it is used. If it is not possible for reuse it is hand over to the person for recycle, it will be dismantle.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practices - I Teacher log book Goal: This help to improve the professional activities for implementation of teaching learning process in a systemic way. In addition to the class log book maintained by the each class in charges. Every teacher has to record the lesson taken on each hour in the class log book. It will help to know the transparency system of the academic activity of the college. The context Teachers log book is vital evident for the development of the educations system. The implementation of this system vested in the hands of HODs of the college. To improve the teaching learning process the log book maintaining is considered very important. In the initial stage the teacher are not interested to maintain the log books properly due to negligence. Then through counselling teachers are advised to maintain this practice in a systemic manner. More over this practice helps to know their activities in the academic year and it facilitates to prepare appraisal of each student in the

academic performance. The practice All the faculty members are given log book at the beginning of the every semester. In the log book staff biodata - subject handled by each staff, syllabus, lesson plan, students name list are maintained. Marks scored in the examinations, attendance, staff activities are recorded in the log book. Every end of the week lesson plan details with taken protions are recorded by the staff members. The log book is verified by the HOD at the closing hour of the day. Every week department review meetings are conducted by the vice principal and the principal. Students performance are analyzed and decision taken for the improvement of the performance. Staff participation regarding seminar/ workshop attended are entered in the log book. In meeting HODs are contracted for suggestion if any to complete the syllabus test., etc., by analyzing the performance of the students and finally weak students list are finalized for special coaching classes. Evidence of Success This method has been successful to the faculty members to prepare the lesson plan and complete the syllabus within the stipulated period and at the same time log book maintenance ensure that all the academic performances of the staff prepared and recorded. The following are the examples of evidence of success: 1) The syllabus completion is regularly monitored. Teachers know their responsibility and hundred percentage of syllabus completion is ensured. 2) Staff performance is recorded. Staff are encouraged to present paper in national/ international level/ publish books etc., 3). The slow learners get special focus after the analysis of their academic progress. 4) Teachers are encouraged to present paper and allows to attend refresher and orientation courses. 5) Problems are encountered and revised. i) Some staff members are forced to record their classes taken daily in the log book. ii) Method to maintain log book not in an uniform manner. iii) Not all the staff indulged in research activities. 6) To implement the teacher log book does not require resource. The college has to maintain printing and timely deliver of the book.

Best Practice-2 Higher Education to Rural Students Goal The aim of the institution is to enhance the higher education facility to the rural students those who are from socially and economically backward from the society. The institution is run by the group of philanthropists for service motive. Higher education is still accessible only to the urban students. Only few of rural people choose and opted for higher education. Most of the students are far away from the institution Huge amount of fees, lack of awareness are the big obstacles for them to carry out their higher education. Especially rural women students are not allowed to continue their studies after undergraduate courses.

This is mainly due to distance for traveling from their home places to educational institutions and lack of protection to them. The college goal is to offer the higher education to the rural people hence the management take concrete steps for implementation of new P.G courses and research courses to facilitate the unprivileged sections of the society. The practice The following activities are taken by the college to widen the access of higher education to the rural students. 1. The faculty from the various departments consults the undergraduate student's parents to specify the need of studying post graduate courses. 2. Career counselling classes are arranged to the students to doing research courses in our college. 3. The college deals state government rules learning reservation of seats. 4. The institution arranged scholarship facility from government and other agencies for economically weaker students to carry out their higher education without financial difficulty. 5. The college has follow uniform system to all students both for UG and PG course. This will facilitate equal treatment of all students irrespective of their community, financial status, etc., However some of the limitations are even we offer higher education to the rural people. We should follow government reservation system for research courses. College is self financing more hence it does not have huge economic resources. Evidence of success 1. The practice has been worked successfully with the student's parents for that reason, more number of students enrolled from UG and P.G. courses. 2. Career counseling help more

number of our college students continue their research courses in our college.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://www.kanchikrishnacollege.com/Institutional%20Best%20Practices.pdf>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

VISION MISSION OUR VISION As a leader in liberal arts and sciences education, the College of Arts Sciences sustains a diverse academic community of faculty, staff, and students. Through this community we create, integrate, and disseminate knowledge, and foster in our students the development of critical thinking and other intellectual skills along with the attitudes and abilities that enable them to live as educated, engaged, and empowered leaders and members of society. OUR MISSION To educate students in the arts, humanities, natural sciences, and social sciences and thereby help them become effective, engaged, and contributing citizens. This means we will provide a) in-depth study and coursework for students majoring in liberal arts and sciences disciplines b) broad foundational coursework for students in other colleges and c) all other forms of liberal education within and beyond the classroom to teach the legacy of the human experience, the complexity of our world, the wealth of different ways of knowing, the richness of integrated knowledge across disciplines, and the power of intellectual and leadership skills. The mission statement defines the institutions distinctive characteristics in term of addressing the needs of the society the students it seek to serve institutions traditions and value oriented vision for the future as follows: 1. The institution focuses to fulfill the needs of the society and the county as a whole by way of preparing the students to meet the challenges at global level. 2. The main object of the institution is to provide curriculum to the students to ensure student success. 3. The institution offers value based education to the students for healthy teaching - learning environment. 4. The institution updates as well as improves the technical, equipments facility to improve the teaching learning process. The college delivers quality education to all segments of the people. i.e rural and urban students. 5. The institution to enhance the performance of faculty, rigorous assessment is done by systematic feed back system to improve the student learning and improve the faculty performance. 6. The institution takes steps to promote co-curricular activities. Extension services like NSS, RRC, YRC, special camps, awareness programmes etc., to provide equal opportunity for all. The college maintains highest level of interring reassert and accourrating in a fully translating environment. 7.No donations are taken and no capitation fee charged for admission 8.An inclusive education policy is followed that ensures education to all without any discrimination. Inclusive education is worked through Remedial courses, Certificate courses and enrichment lectures that helps the students from socially marginalized groups, vernacular medium students and academically weaker section of students to cope with their academic activities.

Provide the weblink of the institution

<http://www.kanchikrishnacollege.com/VISION%20AND%20MISSION.pdf>

8.Future Plans of Actions for Next Academic Year

Innovation in curricular aspects 1. Planning to conclude this silver jubilee year with more merriments than previous. 2. To introduce extra new course on Department of Tamil. 3. In order to fulfil the expectation of company for recruitment of new jobs, communication skill, personality development classes to be arranged collaboration with company tie-up programme. 4. To organize

seminar/conference/workshop for the students. Encouragement of research activities

1. To encourage staff members for publishing research articles in national and international journals
2. To apply research projects and to conduct seminars sponsored by DBT, DST, TNSCST.
3. To encourage the students of PG course to apply for TNSCST project.
4. To conduct meeting of research cell.
5. To encourage staff members to conduct seminar/conference/workshop to acquire research knowledge.

Student's services

1. Insurance facility for students
2. Plan to encourage students who got first, second, third in university exam to issue certificate and medals. Also 100 attendance certificate issue.
3. Parent teacher association meeting to be organized.
4. Feedback to be collected from students to improve the evaluation system and performance of faculty.
5. To encourage the students to attend seminar/workshop and present

Development of infrastructure facilities

1. To Open new class room constructions with more spacious for enlarging departments
2. Extent of CCTV camera installation proposed in college campus
3. Purchase extra two water purifier for new construction.
4. Furniture purchase for faculties and students
5. To create new separate bus shed with more spacious
6. To purchase 10 new computer system for faculties.

Sports activities

1. Motivate the students to participate in various competitions.
2. Organise coaching camps for our students.
3. Organise intercollege sports competition in our college and encourage students to attend in other colleges.

Placement facilities

1. To conduct mock interview for final year students.
2. To encourage students to apply for NET, SET examination.
3. To facilitate the placement of students off - campus interview information circulates to students.
4. To organize campus interview by inviting various HR executive in MNC's.
5. MOU with company to train the final year students for placement.
6. MOU with institution to conduct tally, lab courses after training students to be placed.
7. To conduct soft skill and personalty development programme.

Extension activities

1. To adopt village through NSS and conduct awareness programme
2. Through NSS, YRC, RRC various personality social awareness programme to be conducted.
3. Special camp to be conducted in nearby villages.
4. Cultural programme to be conducted during college day, independence day, etc.,
5. Yoga and spiritual classes conducted to college students.
6. Environmental awareness programme, world population day to be conducted.

Quality enhancement

1. Quality Standards to be maintained as per ISO 9001-2008
2. Quality will be sustained and maintained.